

20/21

**MINUTES OF A MEETING OF EASTWILLIAMSTON COMMUNITY COUNCIL HELD REMOTELY
ON 1ST JULY 2021**

PRESENT: Cllr I Wilkinson (Chair)
Cllr R Day
Cllr C Hopkinson
Cllr D McIntosh
Cllr M Taylor
Cllr J Williams

APOLOGIES: None received.

The Clerk was in attendance (Mrs J Clark)

80/21 DECLARATIONS OF INTEREST

None received.

81/21 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 3rd June 2021 were proposed and seconded. They were agreed as a true record.

82/21 MATTERS ARISING

The following matters were raised:

- a) Minute 68/21: The back box has been ordered but not yet delivered.
- b) Minute 70/21: A bench for Pentlepoir to be discussed at the next meeting.

83/21 PLANNING APPLICATIONS

There were no planning applications to discuss.

84/21 UPDATE ON ACCOUNTS TO 30TH JUNE 2021

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £33,652.04 in the Current Acct, £3,101.18 in the Deposit Acct, £33,155.32 in the Park account and £140.10 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £10,850.79 gross) and expenditure of £6,486.22 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the financial information above be accepted and agreed.

85/21 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – June salary	£253.20
b) PAYE for June	£169.80
c) BW Scourfield – internal audit report 2020-21	£60.00
d) Dan Badham – cutting down of tree and chipping	£180.00

86/21 **REPORT OF INTERNAL AUDITOR FOR ACCTS 2020-21**

The report had previously been circulated and the only matters raised were the high level of reserves which came about as a result of council planning to spend £35,045 funded from the precept and £7,367.60 from reserves when in reality net spending was £22,527.06 adding £5,150.40 to reserves which now stand at £65,444.07. Council will normally have to justify the level of reserves. The other matter raised was a small discrepancy in the gross pay and tax due.

RESOLVED: That the report of the internal auditor be accepted.

87/21 **APPROVAL OF ACCOUNTING STATEMENTS & ANNUAL GOVERNANCE STATEMENTS FOR 2020-21**

The Accounting Statement for 2020-21 had been circulated along with the Governance Statements Parts 1 and 2. After careful consideration the figures as prepared by the Clerk were accepted and approved, and the Governance Statement completed.

RESOLVED: That the Annual Return and the Annual Governance Statement be approved.

88/21 **INFORMATION ON ENHANCING PEMBROKESHIRE GRANT**

The chair advised Members that the East Williamston community area had £28,000 in the Enhancing Pembrokeshire fund which was available to claim for local projects. He therefore suggested that Members should consider some suitable projects to put forward.

89/21 **LOCATION OF MOBILE SPEED SIGN**

A suitable location had not been found for the mobile speed sign but a decision would be made shortly.

22/21

RESOLVED: **That a decision on the location of the mobile speed sign be made soon.**

90/21

UPDATE ON PLAY PARKS

The chair advised that a meeting had been arranged with Neil Pigdon of Sunshine Playgrounds for the following Monday to discuss the repairs to Pentlepoir, the installation of the new equipment at East Williamston play area and the monthly inspections of the play areas.

The Friends of the Park had repaired the fence at East Williamston park, Pentlepoir was still closed but had been cut. Broadmoor was satisfactory at the moment.

91/21

REPORT OF CTY CLLR JACOB WILLIAMS

Cllr Williams reported that he had received complaints about the apparent lack of activity at the roadworks in Wooden which had seen the road dug up and traffic lights installed near the brow of Wooden hill. On raising this matter with the county council's highways department, Cllr Williams was informed that the council was similarly unimpressed, and had established from Western Power that the lack of activity was due to issues with the appointed contractor. These particular works are part of a very large scheme being undertaken around the county by Western Power, replacing all substations since they are around seventy years old and need upgrading. A consequence is that much associated cabling will also need upgrading due to its great age. This cabling runs from Kilgetty and terminates at the substation near Twy Cross roundabout. The works have now stopped at Wooden, and the rest of the scheme - continuing on to Twy Cross - will run from the middle of September, to avoid the school summer holidays and associated increase in traffic volume.

Following what has been branded an 'administrative glitch,' PCC has opened up a new window of opportunity for certain parties to submit land for consideration for development purposes under the drafting of the upcoming development plan, LDP2. Cllr Williams learnt of it totally by chance, and when he made enquiries was told that since PCC had accidentally neglected to contact certain parties who had expressed an interest of being informed of the previous candidate site submission windows, the decision was made by senior officers to provide those affected with a new opportunity to put forward candidate sites, which closes at the end of July. Cllr Williams commented that it was impossible to know if any land within the East Williamston community would be proposed during this window, but that he had been informed that: "Any Candidate Sites received will be advertised to the general public (which will include a specific letter to Community Councils

and to Councillors) for a period of 8 weeks through the publication of an addendum to the Candidate Site Register later this year."

92/21

ANY OTHER INFORMATION

The following matters were raised:

- a) There had been an issue with youngsters taking illegal substances in the Jubilee Park and they had been asked to leave.
- b) The dip in Templebar Road just past the church was developing into a hollow. This to be reported to PCC.
- c) Bollards had been erected on the Common to prevent vehicles parking on the grass and some shrubbery would be planted at an appropriate time.
- d) Complaints were still being received about the lines on the mini-roundabout on Templebar Road being too far back with no visibility of traffic travelling from Tenby.
- e) The clerk would advertise the current vacancies on council for Co-option.

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DATE OF NEXT MEETING

The next meeting will be held on Thursday 2nd September at 7.00pm.

The meeting closed at 7.45pm.

Signed.....Chair.....Date

Signed.....Clerk